



MINUTES
Parks and Recreation Board Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Thursday, February 09, 2023
6:00 PM

Prosper is a place where everyone matters.

1. Call to Order / Roll Call.

The meeting was called to order at 6:00 p.m.

Board Members Present:

John Metcalf, Chair
Cameron Reeves, Vice Chair
Megan Brandon, Secretary
Bob Benson
Daniel Knox
Ty Bledsoe

Staff Members Present:

Dan Baker, Director of Parks and Recreation
Matt Furr, Parks Superintendent
Trevor Helton, Recreation Manager
Kaylynn Stone, Administrative Assistant

2. Consider and act upon the minutes of the November 10, 2022, Parks and Recreation Board meeting.

Motion to approve by Reeves. Seconded by Knox. Approved 5-0.

3. Comments from the public.

There were no comments from the public.

4. Rutherford Park update.

Estimated to serve 5100+ residents, 3.5+ acres of programmable open space, Athletic field(s), Playground, Pavilion, Hike and bike trails with park connection, Adjacent to the 15-acre pond (not Town owned.)

Reeves asked how far out the project may be. Baker stated that this is not known at this time. Knox asked where the dirt for the project comes from. Baker stated that from local projects, it is all clean & filtered soil. Metcalf thanked the town, Parks and Recreation, and PISD for the quick response to this project.

5. Receive staff updates: Recreation, Park Development, Park Operations, and Director.

Recreation -

The Prosper Christmas Festival brought in over 6,000 event-goers. Some of the major attractions included:

Santa's Workshop, Horse-drawn carriage, Kids Christmas Shoppe, Santa's Selfie Station, Community Stage, and Kids Zone with inflatables and games. There were 90 booth spaces. Helton thanked our title sponsors, Texas Health, Cliff Freeman & Mario Sinacola. Benson thanked the department for all of the work on the Christmas Festival. Brandon thanked the department and also asked about the difference in growth from year to year at the festival.

Prosper Fishing Derby will be held Saturday, February 9:00 – 11:00 am at Frontier Pond. Texas Parks and Wildlife has stocked over 2,000 fish. Eight members of the Bass Fishing Team will be volunteering. Helton stated that there are additional volunteer opportunities available. Reeves asked if one of the high school students would be willing to do an additional 30-minute fishing teaching session after the event.

Park Development -

Pecan Grove Park:

The contractor has completed the installation of the erosion control devices, the tree protection device, and the staking for the hike and bike trail layout. Construction entrances have been placed.

Tanner's Mill Park:

A basketball court and goals, a park monument sign, and two backstops have been installed. The pavilion structure has been installed and the contractor continues with the installation of the masonry wrap for the pavilion column.

Star Meadow Park:

Playground equipment has been installed. The contractor has begun the installation of the pavilion. Some grading around the drop-inlet has been done.

Park Operations -

Several projects are currently taking place to include river rock installed in Town Hall landscape beds, trimming trees, and soccer fields are being prepped. The leagues have experienced delays due to the weather. The disk golf area is being cleaned up after flooding. Ant bait application has started. The division has been inventorying plants that were damaged due to extreme summer and winter weather. A plan will be put in place to replace those that were severely impacted.

Director -

The new Assistant Director of Parks, Kurt Beilharz, will start Monday, February 13, 2023.

The department has released a Downtown Park Community Input QR code.

Proposed Event Dates:

Fishing Derby	Feb 18
Moonlight Movie	Mar 31
NRM – Spring	Apr 6
Mayor’s Coffee	Apr 12
Citizens Academy	Apr 20
Cinco De Mayo	May 6
P Town Throw Down	June 3
Pride In The Sky	July 1
Paws on Broadway	Sept 9
NRM Fall	Oct 5
Celebrate Prosper	Oct 7
Mayor’s Lunch	Oct 18
Arbor Day	Nov 4
Veterans Day 5K	Nov 11
Christmas Festival	Dec 2
Light The Night	Dec 13


US 380 Bypass Update, Benson encouraged everyone to submit citizen responses to TxDOT in agreement with section A. Benson thanked the town, and departments, for their diligence on this project.

The next Parks and Recreation board meeting will take place on March 2, 2023.

6. Request for future agenda items.

7. Adjourn.

The meeting was adjourned at 6:59 p.m.



John Metcalf, Chair

2/13/23

Date